



Subject: **MINUTES OF THE PRE-BID MEETING REGARDING PROCUREMENT OF SOLID WASTE MANAGEMENT EQUIPMENT FOR TOURIST SITES UNDER THE WORLD BANK FUNDED “PUNJAB TOURISM FOR ECONOMIC GROWTH PROJECT (PTEGP)”**

The pre-bid meeting was held on August 17, 2021 at 12:30 PM under the chairmanship of Project Manager PTEGP. Participants from 04 firms attended the meeting as per attached list.

Following queries were discussed:

Quires	Annotated Replies
1. Technical specification of Tractor for Mechanical Sweeper were not in bidding documents.	It is also mentioned in technical specifications of Tractors i.e. 50 HP or above
2. Sample Picture for dustbin. According to given specification these dustbin were simply placed on road side or need any installation and waste bin can be either plastic or metal	The manufacturing material for the dustbin will be HDPE (Virgin/Recycled) or equivalent contractor will provide separate rates for both virgin and recycled.  Please note that the bidder shall provide a sample before submission of the bid for approval.  The bidder will also provide life cycle/warranty of five years minimum
3. Vehicle and Manufacturing/ Fabrication are different, as Chassis assembler quote for Vehicles and Manufacture/Fabricator for fabrication and installation of super structure on chassis. Bidder can Bid separately for example Vehicles or Fabrication part only	Bidder will quote rates for complete unit.
4. According to PPRAs vehicles/Chassis purchases directly from chassis assembler or through Tender. After this separate tender for Fabrication and installation of superstructure on it from manufacture/Fabricators	The subject procurement is governed by the World Bank Procurement Guidelines January 2011 (updated on July 2014).  Bidder will quote rates for complete unit.
5. Bid Security Amount or Percentage?? And in Favor of....??	Bid Declaration for as per bidding document in favor of Project Manager PTEGP.
6. The Truck mounted mechanical sweeper which is required are you need with complete Unit.? Or totally imported like (with chassis) or locally assembled in Pakistan with important components.	PMU needs Complete Unit fulfilling specifications mentioned in the bidding document.
7. 4.5% withholding Tax: As we are direct importer then 4.5 % withholding Tax will be exempted on us. As we will provide the undertaking of our 4.5% Tax deduction.	As per Government of Pakistan rules all taxes will be deducted.
8. Product Wise Quotation: We can quote one item (One Lott) mentioned in Bid Documents.	Bidder can quote rates for all lots or any single lot as specified in the bidding documents.
9. Bid Money: instead of 2% Bid Money only Declaration form is to be filled along with Bank Guarantee of 2%	Bid Declaration for as per bidding document in favor of Project Manager PTEGP
10. Performance Guarantee: What would be the amount of percentage of Performance guarantee in case of winning the relevant BID?	Performance Guarantee of 5% of the contract amount is required as per bidding documents.
11. Pricing should be the aggregate of (Price of machine and Parts-Single Price). The cost of consumables to be calculate at what rate of usage per day for 1 year (within warranty period)?	Not Applicable as per ITB Clause 34.6 (C). however the bidder is bound to provide any maintenance/complementary/free of cost as per manufacturers company policy



12. PEC Certification: Is this certification compulsory.	Relevant PEC Certification is compulsory as per bidding documents.															
13. Quotation will be single stage in only single envelope containing Technical Sheet and Prices.	Yes Single stage one Envelope															
14. For vehicles 50% advance payment will be given to Vendor against Bank guarantee documents.	Please see Section IX GCC 16.1															
15. Do we have to sign and stamp the complete set of ITB document along with our technical and financial proposal?	Yes complete bidding document would be signed and stamped.															
16. Please confirm the delivery charges will be on account of Client or contractor.	Bidder will be responsible to deliver the Machinery at sites as mentioned in the bidding documents.															
17. Please confirm that will you make direct payment to chassis manufacturer, For Suzuki Ravi Pickups and Tractors	As per bidder's financial proposal the advance payment will made regarding chassis/ vehicle.															
18. Can we give manufacturer Authorization to any traders? Or we have form a JV with him? Please clarify.	As per <b>Evaluation and Qualification Criteria:</b> 3. Qualification (ITB 36) 3.1 Post-qualification Requirements (ITB 36.1) And <b>As per ITB 4.1</b> Maximum number of members in the JV shall be: Two															
19. Delivery Schedule	Please consider Lot wise delivery schedule as mentioned in bidding documents as per following detail: <table border="1" data-bbox="873 976 1485 1314"> <thead> <tr> <th>Sr. No.</th> <th>Equipment</th> <th>Delivery from the date signing of contract</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Solid Waste Collection Carts (Mini Tipper/Dumper)</td> <td>75 Days</td> </tr> <tr> <td>02</td> <td>Mechanical Sweepers with Tractors</td> <td>75 Days</td> </tr> <tr> <td>03</td> <td>Mechanical Sweepers</td> <td>90 Days</td> </tr> <tr> <td>04</td> <td>Supply and Installation of Dustbins</td> <td>60 Days</td> </tr> </tbody> </table>	Sr. No.	Equipment	Delivery from the date signing of contract	01	Solid Waste Collection Carts (Mini Tipper/Dumper)	75 Days	02	Mechanical Sweepers with Tractors	75 Days	03	Mechanical Sweepers	90 Days	04	Supply and Installation of Dustbins	60 Days
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The meeting was concluded with a vote of thanks from the chair.

**Participants:**

1. Project Manager, PTEGP
2. Civil Engineer, PTEGP
3. Procurement Specialist, PTEGP
4. Procurement & Contract Administration Assistant, PTEGP
5. Jamil Yousaf Bhatti, M/s Karcher KK Power Pvt Ltd
6. Fawad, M/s Kissan Engineering Pvt Limited
7. Sulman Azhar, M/s Sumico Constructing & Engineering
8. Gouhar Jamal, M/s Sahara Recycling (Pvt) Ltd | Pakistan