

Minutes Of Meeting Hiring of Training Service Provider for Skill Development In Punjab (R O U N D I I)

PSDF Conducted the Capacity Building Session for the Punjab Tourism for Economic Growth Project Round II on the 31st of July 2023.

The session was attended by Training Partners from PSDF's Training Ecosystem along with representatives from the PSDF's Program Design, Procurement, and Marketing and Communications Teams.

A detailed question-answer session was also held to facilitate with TSP clarifications regarding the program and the submission of the bidding documents.

Training Partners were advised to go through the entire bidding document in detail before applying for any lots. TSPs were also guided in detail about each section of the bidding document and the methodology of submitting the bidding documents for the project.

Meeting Discussion Points:

1. Will each page of the bank statement need to be signed and stamped individually?

Ans: Yes, each page of the bank statement must be signed and stamped. TSPs must attach an original bank statement for each lot that they are applying for. Photocopies will only be accepted in the copy set of each lot and will not be accepted in the original hard copy submission of each lot. Public sector organizations do not need to submit a bank statement. However, they will need to submit documentary evidence as proof to show that they are a public sector organization.

2. How can the selection of documents for the client portfolio be optimized to achieve the highest marks?

Ans: If any TSPs have already worked with PTEGP they can attach their previous contract. Maximum marks will be obtained when TSPs have worked with both PTEGP and any other organisation previously.

3. Cost of Evaluation mentioned in PTEGP Bidding Document?

Ans: PTEGP Round II does not have a cost of evaluation. PTEGP Round II will also not require TSPs to submit a Bid Security payment or a Performance Guarantee payment.

However, TSPs are advised to keep in view the Qualification Criteria when applying for the program.

4. When will the trainings for PTEGP Round II start?

Ans: PTEGP Classes are expected to start from 1st October 2023 and end 30th September 2024.

5. Can Sole Proprietors apply for PTEGP Round II?

Ans: No, only partnership firms and Private Limited Companies are eligible to apply for PTEGP Round II. Interested TSPs are advised to go through the bidding documents in detail for their understanding.

6. Will the bids for PTEGP Round II be submitted on the E-Tender Portal?

Ans: The bids for PTEGP Round II will not be submitted via the E-Tender Portal. Every TSP must submit two hard copies of their responses. One as the original response, and one as a photocopy of the original response.

7. What additional documents need to be attached along with the Trade Registration / Renewal Application?

Ans: In case a TSP has their PSDA application in the renewal process, the TSP must attach the full application, which clearly shows the trades in which they are applying for, along with their expired PSDA Certificate. They must also attach their payment receipt for their application with PSDA. Alternatively, if a TSP is providing its NAVTTC trade registration certificate, they must also provide the base document for the award of NAVTTC trade registration, which also clearly shows the training capacity of the training institute.

8. Which documents need to be provided on the applying TSP's letterhead?

Ans: All forms which are given in the bidding documents must be submitted on the applying TSP's letter head. Secondly, documents submitted on the letterhead must also be signed and stamped by the applying TSP's authorized person.

9. Which documents must be provided in case the applying TSP is a Partnership Firm?

Ans: In case the applying TSP is a Partnership Firm, TSPs must provide both their attested Partnership Deed and their Form C.

10. Will past training experience be considered if an applying TSP has participated in some other trades in past training programs?

Ans: Past training experience will only be considered if the applying TSPs have experience in providing trainings in same / similar trades. Secondly, if any TSPs are currently providing trainings in the same / similar category of trades, their experience will also be considered during evaluation. However, marks for past experience of training will only be awarded if TSPs submit the relevant evidence for each trade that they are applying for.